

**REPORT OF THE ENVIRONMENTAL SERVICES & PLANNING COMMITTEE
MEETING HELD ON 20 MAY 2025 AT OLD MILL HALL, GROVE**

Present: Cllr W R Ackers (Chairman) Cllr D Rolfe
Cllr C McCarthy

In attendance: Mr G M Mundy

Clerk: Ms E McKivitt

Prior to the first item on the agenda, members present unanimously elected Cllr Ackers to chair the meeting up to and including item 1 on the agenda.

1 To elect the committee Chairman for the 2025-26 municipal year

It was **MOVED** Cllr McCarthy **SECONDED** Cllr Rolfe and **RESOLVED** unanimously

“that Cllr Ackers is elected as Chairman of the Environmental Services and Planning committee for 2025-26”

There being no other nominations, Cllr Ackers was elected Chairman.

2 To elect the committee Vice Chairman for the 2025-26 municipal year

It was **MOVED** Cllr Ackers **SECONDED** Cllr Rolfe.

“that Cllr McCarthy is elected as Vice-Chairman of the Environmental Services committee for 2025-26”

There being no other nominations, Cllr McCarthy was elected Vice-Chairman.

3 Apologies for absence

Apologies had been received from Cllr R Batstone and Cllr S Dexter.

4 Declarations of Personal or Pecuniary Interests in respect of items on the agenda for this meeting

No declarations were made.

5 To receive questions from members of the public relevant to items on the agenda for this meeting

No public were present.

6 To receive any Environmental issues (to include):

(a) Letcombe Brook Project. There was nothing to report.

7 To receive any Police and associated matters (to include):

(a) Acts of vandalism of parish property since the last meeting. The Clerk reported that there had been no recent reported incidents of vandalism on parish property.

(b) Neighbourhood Action Group. Cllr McCarthy informed the committee that he attended the last meeting. He informed the meeting that there are 2 new Police Constable's in the area relative to the population increase and a new Police Community Support Officer. It was agreed that a Police representative is invited to the next committee meeting.

Clerk

8 To receive any transport issue matters

Clerk The Clerk to asked to invite Andy Holding to the next meeting to update members on local transport matters

9 To receive any highway matters.

The issue of street lights and street cleaning were discussed. Cllr Rolfe suggested and it was agreed that the Clerk invite Mr Andy Sweeney (Oxfordshire County Council's Place and Planning Team Leader) and Mr Anthony Kirkwood (Oxfordshire County Council's Vision Zero Team Leader) to the next meeting of the committee.

Clerk Following a discussion, it was felt that Mr Sweeney and Mr Kirkwood should be invited to attend a Full Council meeting.

Clerks Note: Following the Full Council meeting held on 17 June 2025, it was agreed that Me Sweeney and Mr Kirkwood are invited to attend a Special Full Council meeting at their convenience.

10 To consider any cemetery issues

Mr Mundy (the Parish Clerk) advised the committee that the advice of a structural engineer would be required if the Memorial Wall was to be rebuilt. He added that if the Council were to consider removing the current memorial wall, a simpler 2 D structure could be put up in its place.

Clerk Following a discussion, it was agreed that the committee should receive advice from a structural engineer and suggestions on what should (if at all) what the council could replace the current structure with.

11 Planning application P25/V0643/HH – Proposed infill side extension to accommodate internal layout changes. Works to include changes to the fenestration at 18 Peregrine Way Grove, OX12 0QB

There were no objections to this application.

12 To receive Chairman's urgent communications (relevant to this committee)

There were no Chairman's communications.

The meeting closed at 8.03pm

Confirmed: 12 August 2025

Chairman