

FULL COUNCIL MEETING 27 FEBRUARY 2024Accounts for Payment from 1st December 2023 – 16th February 2024

Environmental Services	Incl VAT	Ex VAT
Shield Maintenance Ltd, Dog waste services Nov 23	468.00	390.00
Shield Maintenance Ltd, Dog waste services Dec 23	468.00	390.00
Shield Maintenance Ltd, Dog waste services Jan 24	468.00	390.00
Grundon Waste, Tractor shed bin service Dec 23	166.02	138.35
Grundon Waste, Tractor shed bin service Jan 24	281.48	234.57
Charlton Park Garden Centre (memorial tree – to be reimbursed)	64.98	54.15
Charlton Park Garden Centre – Weed control	12.98	10.82
Grant and Stone – Cemetery maintenance	62.50	52.08
Pepler Fine Fencing – Cemetery entrance refurbishment	5556.00	4630.00
Eland City – spare parts for SID	26.54	22.12
Edward Sim – Cemetery gardening services	60.00	
TOTAL	7634.50	

Finance and General Purposes Committee	Incl VAT	Ex VAT
Co-Op Bank, Bank fees	7.68	
EE Ltd, Clerks mobile phone October 23	28.58	23.82
MTech Broadband charges Dec 23	104.03	86.69
Paul Chapman – OMH window cleaning	60.00	
Peopletime, January wages	13837.60	
People's partnership, January pension	1146.97	
Peopletime, tax & NI Dec 23	8280.18	
Executive Safety Solutions Ltd (Annual Fire Extinguisher check)	122.40	102.00
Charlton Park Garden Centre Christmas tree (to be reimbursed)	225.00	180.00
Knights, Purchase of Millbrook Square	2158.80	
British Gas, OMH gas 9 Dec – 21 Dec 23	81.29	77.42
Peopletime – Oct 23 payroll processing	165.00	137.50
Peopletime – Nov 23 payroll processing	165.00	137.50
Lyreco, office stationery	65.21	54.34
Europe Centre Ltd – Airwick fresheners	11.00	9.17
Function 28 Ltd Website Hosting fee Jan 24	12.00	10.00
Swift – photocopier usage Oct 23 – Jan 24	96.95	80.79
Swift – Environmental Levy Oct 23 – Jan 24	6.00	5.00
Siemens – Photocopier lease rental	274.43	228.70
Function 28, Monthly hosting fee Dec 23	12.00	10.00
Seldram Supplies, OMH cleaning supplies	92.07	76.73
Land Registry search – Land at Princess Gardens	39.90	
Land Registry search – Land adjacent to Pill Ditch	39.90	
Purchase of Millbrook Square	6720.00	5600.00
Legal Fees for Cripps re Millbrook Square	8442.00	7042.00
Grenke Leasing – office phone	221.70	184.75
Grenke Leasing – Asset protection for telephone system	415.29	
HLW Services – Emergency call out fee – emergency lighting	95.00	
HLW Services – replacement emergency lights in OMH	181.55	
Grundon Waste, OMH bin service Dec 23	318.56	265.47
Grundon Waste, OMH Bin Service Jan 24	204.74	170.62
Onecom, Phone Dec 23	220.34	183.62
British Gas, OMH Gas Jan 24	574.76	487.75
TOTAL	44425.93	

Leisure & Recreation Committee	Incl VAT	Ex VAT
LJ & CA Cannings, Maintenance materials	150.48	125.39
Executive Safety Solutions Ltd (Annual Fire Extinguisher check)	124.44	103.70
Terrain Tyres – New tyres for grass cutting deck	127.00	95.83
Terrain Tyres – New Tyres for mower	117.50	87.92
Screwfix – LPG space heater	119.99	99.99
RJR tree surgery, Woodhill Drive and Sharland Close	624.00	520.00
RJR tree surgery, Boucher Close and Wayland Road	702.00	585.00
Certas Energy (White Diesel)	1638.00	1365.00
TOTAL	3603.41	

Chairman _____ (Original signed)

TOTAL EXPENDITURE £55,663.84

A/c balances as at 16 February 2024

Charity A/c	-	£3,486.36
Community Directplus A/c	-	£46,429.34
Instant Deposit A/c	-	£213,421.70
Petty Cash	-	£131.08
Total Cash in Bank	-	<u>£263,468.48</u>

Investments (including Reserves)

CCLA – Public Sector Deposit Fund	-	£40,000 ** – (Yield to date this FY is £1,593.94 – 3.98%)
CCLA – Local Authorities Property Fund current LAPF value as at 31 Dec 23 is £104,469.81 (a Loss of £15,530.19)	-	£120,000 ** – (Yield as at 31 Dec 23 is £3,624.31 – 3.02%)
Total Investments	-	<u>£160,000.00</u>

Total Bank and Investments - **£423,468.48**

NB: Sums included in the CCLA Property Fund are not to be included in the Council's Reserves

Reserves breakdown as at 16 February 2024

General Reserves - £79,144

Specific Reserves:

- Depreciation Reserve - £35,683
- CiL Reserve - £2,937
- Grove Meadows Reserve - £129,672
- Future Projects Reserve - £1,001
- Allotment Deposits Reserve - £1,050
- Balancing Pond - £2,045
- Wellington Gate Community Facilities Fund - £69,459 *

Total Specific Reserves - **£241,847**

Minus CCLA Property Fund - **£120,000**

Total Reserves - **£200,991**

- * The Wellington Gate Community Facilities Fund is s106 monies (administered by the Parish Council) to enable Wellington Gate community-based groups to hire local facilities to meet the group's needs.
- ** Public Sector Deposit Fund investment (immediate access) is made up from the following sources:

£40,000.00 from the Grove Meadows Reserve

- ** Local Authorities Property Fund investment (5-year long term) is made up from the following sources:

£60,000.00 from General reserves

Expires – 30 November 2024

£60,000.00 from the Grove Meadows Reserve

Expires – 31 May 2028